Republic of the Philippines

Fire Station Logo

DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT

#### **BUREAU OF FIRE PROTECTION**

# \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

#### Fire Station

## **MEMORANDUM**

FOR : **THE PROVINCIAL DIRECTOR**

 **BUREAU OF FIRE PROTECTION**

 **BATANGAS R4A**

SUBJECT : **AVAILABILITY FOR TRANSFER**

DATE :

1. Reference:

Letter Request of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Re: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Dated: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Please be informed that the undersigned **INTERPOSES NO OBJECTION** regarding the transfer of (name of requesting personnel) from (present unit assignment) to (requested fire station).
2. For your ready reference and information.

##  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

##  City/ Municipal Fire Marshal/ OIC